



## CONTINENTAL PETROLEUMS LIMITED

Regd. Office : A-2, Opp. Udyog Bhawan, Tilak Marg, C-Scheme, JAIPUR - 302 005 Rajasthan (INDIA)  
Phone: +91-141-222 2232, 511 1641 Email : conpetco@gmail.com  
CIN No. : L23201RJ1986PLC003704 GSTN : 08AAACC7033L1ZM

# Contol

Lubricants-Accelerating Performance  
www.contol.in  
www.conpetco.com

### **DETAILS OF FAMILIARISATION PROGRAMME TO INDEPENDENT DIRECTORS**

(Pursuant to Regulation 25 and Regulation 46 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

As per requirements of Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Schedule IV of the Companies Act, 2013, the Company is required to familiarise the Independent Directors of the Company with their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc.

During the financial year 2023-24, one familiarisation programme for all the Directors including Independent Directors was organised wherein Directors were made aware about the Company, its products, business and the on-going events relating to the Company. On a cumulative basis, six familiarisation programmes were organised and attended by Independent Directors.

During the financial year 2023-24, around 10 hours were spent by Independent Directors on familiarising and updating themselves with the operations, products, financials, business model and business plan of the Company. On a cumulative basis, around 60 hours were spent by Independent Directors.

Apart from Letter of appointment to newly inducted Independent Directors which comprises of terms of appointment, duties, responsibilities and expected time commitments etc., a detailed presentation is circulated to the Independent Directors. The said presentation covered Role, Duties and Responsibilities of Independent Directors, Company's strategy, business model, operations, markets, organizational structure, products etc.

Apart from above, a presentation is given during the Board Meeting to the directors highlighting the performance of the Company during the Quarter. Each member of the Board, including the independent directors, have been given complete access to any information relating to the Company, whenever they so request.

#### **Other Details of Familiarisation Programmes**

The familiarisation programmes conducted for Independent Directors include structured presentations and interactive sessions covering various aspects of the Company's business and operations. These include:

- Overview of the industry and business environment
- Company's strategy, business model, and operational performance
- Financial performance and budgeting process
- Risk management framework and internal controls
- Regulatory and compliance updates



ISO 14001:2015 & 9001:2015 Certified



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- Roles, rights, and responsibilities of Independent Directors
- Site visits and operational exposure, where applicable

Such programmes are conducted periodically during the year, including as part of Board meetings and through separate sessions, to enable Independent Directors to stay updated on the Company's functioning and environment.



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During the financial year 2024-25, one familiarisation programme for all the Directors including Independent Directors was organised wherein Directors were made aware about the Company, its products, business and the on-going events relating to the Company. On a cumulative basis, seven familiarisation programmes were organised and attended by Independent Directors.

During the financial year 2024-25, around 10 hours were spent by Independent Directors on familiarising and updating themselves with the operations, products, financials, business model and business plan of the Company. On a cumulative basis, around 70 hours were spent by Independent Directors.

Apart from Letter of appointment to newly inducted Independent Directors which comprises of terms of appointment, duties, responsibilities and expected time commitments etc., a detailed presentation is circulated to the Independent Directors. The said presentation covered Role, Duties and Responsibilities of Independent Directors, Company's strategy, business model, operations, markets, organizational structure, products etc.

Apart from above, a presentation is given during the Board Meeting to the directors highlighting the performance of the Company during the Quarter. Each member of the Board, including the independent directors, have been given complete access to any information relating to the Company, whenever they so request.

### **Other Details of Familiarisation Programmes**

The familiarisation programmes conducted for Independent Directors include structured presentations and interactive sessions covering various aspects of the Company's business and operations. These include:

- Overview of the industry and business environment
- Company's strategy, business model, and operational performance
- Financial performance and budgeting process



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- Risk management framework and internal controls
- Regulatory and compliance updates
- Roles, rights, and responsibilities of Independent Directors
- Site visits and operational exposure, where applicable

Such programmes are conducted periodically during the year, including as part of Board meetings and through separate sessions, to enable Independent Directors to stay updated on the Company's functioning and environment.



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During the financial year 2025-26, one familiarisation programme for all the Directors including Independent Directors was organised wherein Directors were made aware about the Company, its products, business and the on-going events relating to the Company. On a cumulative basis, eight familiarisation programmes were organised and attended by Independent Directors.

During the financial year 2025-26, around 10 hours were spent by Independent Directors on familiarising and updating themselves with the operations, products, financials, business model and business plan of the Company. On a cumulative basis, around 80 hours were spent by Independent Directors.

Apart from Letter of appointment to newly inducted Independent Directors which comprises of terms of appointment, duties, responsibilities and expected time commitments etc., a detailed presentation is circulated to the Independent Directors. The said presentation covered Role, Duties and Responsibilities of Independent Directors, Company's strategy, business model, operations, markets, organizational structure, products etc.

Apart from above, a presentation is given during the Board Meeting to the directors highlighting the performance of the Company during the Quarter. Each member of the Board, including the independent directors, have been given complete access to any information relating to the Company, whenever they so request.

#### **Other Details of Familiarisation Programmes**

The familiarisation programmes conducted for Independent Directors include structured presentations and interactive sessions covering various aspects of the Company's business and operations. These include:



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- Overview of the industry and business environment
- Company's strategy, business model, and operational performance
- Financial performance and budgeting process
- Risk management framework and internal controls
- Regulatory and compliance updates
- Roles, rights, and responsibilities of Independent Directors
- Site visits and operational exposure, where applicable

Such programmes are conducted periodically during the year, including as part of Board meetings and through separate sessions, to enable Independent Directors to stay updated on the Company's functioning and environment.



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