



# CONTINENTAL PETROLEUMS LIMITED

Regd. Office : A-2, Opp. Udyog Bhawan, Tilak Marg, C-Scheme, JAIPUR - 302 005 Rajasthan (INDIA)

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## NOTICE OF 02<sup>ND</sup> BOARD MEETING/F.Y. 2023-24

Date: 04.08.2023

To,  
The Board of Directors  
CONTINENTAL PETROLEUMS LIMITED  
A-2, opp. Udyog bhawan, Tilak Marg,  
C-Scheme, Jaipur Rajasthan 302005

### Intimation: Board Meeting on Monday, 14th August, 2023 at 4.00 P.M

Dear Sir,

Notice is hereby given that meeting of the Board of Directors of the Company is scheduled to be held on **Monday, 14th August, 2023 at 4.00 P.M** at A-2, Opp. Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur Rajasthan 302005.

The agenda of the business to be transacted at the meeting is enclosed herewith.

You are requested to make it convenient to attend the meeting.

For CONTINENTAL PETROLEUMS LIMITED

MADAN LAL KHANDELWAL  
(Managing Director)  
DIN: 00414717



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**AGENDA OF THE 02<sup>nd</sup> MEETING OF THE BOARD OF DIRECTORS FOR THE F.Y. 2023-24 OF CONTINENTAL PETROLEUMS LIMITED TO BE HELD ON MONDAY, 14TH AUGUST, 2023 AT 4.00 P.M AT A-2, OPP. UDYOG BHAWAN, TILAK MARG, C-SCHEME, JAIPUR RAJASTHAN 302005**

<b>Item No.</b>	<b>Particulars</b>	<b>Action</b>
1.	To Elect Chairman of the meeting, in case Existing Chairman is not present.	Appointment
2.	To ascertain the requisite Quorum	Ascertainment
3.	To grant Leave of absence	Approval
4.	To confirm and approve the minutes of the previous meeting of Board of directors held on 30 <sup>th</sup> May, 2023.	Confirmation
5.	To consider the proceedings of the meetings of Audit Committee held on 30 <sup>th</sup> May, 2023.	Consideration
6.	To take note of Statement of Related Party Transaction under Regulation 23(9) for the Quarter and half year ended March 2023.	Noting
7.	To take note of Submission of Annual Secretarial Compliance Report under Regulation 24A of SEBI (Listing obligation and disclosure Requirement) 2015 for the financial year ended on 31st March, 2023.	Noting
8.	To take note of Corporate Governance Report for the quarter ended 30th June, 2023.	Noting
9.	To take note of Shareholding Pattern as per Regulation 31 for the quarter ended 30th June, 2023.	Noting
10.	To take note of Reconciliation of Share Capital Audit Report as per Regulation 76 of SEBI (Depositories and Participants) Regulation, 2018 for the quarter ended 30th June, 2023.	Noting
11.	To take note of Investor Complaint as per Regulation 13(3) for the quarter ended 30th June, 2023.	Noting
12.	To take note of certificate by Registrar and Share Transfer Agents under Regulation 74(5) for the quarter ended 30th June, 2023.	Noting
13.	To take note of closure of Trading Window under the SEBI (Prohibition of Insider Trading) Regulation, 2015.	Noting

14.	To take note of Structured Digital Database (SDD) compliance certificate pursuant to Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations) for the Quarter ended 30th June, 2023.	Noting
15.	To take note of intimation regarding receipt of intimation for loss of share certificate under Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	Noting
16.	To consider, approve and take on record the Unaudited Financial results for the quarter ended 30th June, 2023, along with limited review report of the auditor.	Consider / Approval
17.	Any other matter with the permission of chair and majority of directors present at the meeting.	

## NOTES TO THE AGENDA

### Item No. 1

#### To Elect Chairman of the Meeting

Board members may please note that Mr. Madan Lal Khandelwal, Chairman of the Company will preside over the Meeting. In case, he is not able to attend the Meeting, the Directors present will have to elect one of them as Chairman of the Meeting.

**“Resolved That** Mr. Madan Lal Khandelwal be and is hereby appointed as Chairman of the Meeting”.

### Item No. 2

#### To Ascertain the Quorum for the Meeting

Board members may please note that the Chairman of the Meeting will ascertain whether the requisite quorum for the Meeting of the Board of Directors is present or not.

### Item No. 3

#### To Grant Leave of Absence

Board members may consider the matter of granting the leave of absence to the Director(s) who may have sought the leave of absence.

### Item No. 4

#### To confirm and approve the minutes of the previous meeting of Board of directors held on 30th May, 2023

The meeting of Board of Directors of the Company was held on 30th May, 2023 at registered office of the Company. The draft minutes of the same were circulated to the Board for its confirmation

The Board is requested to consider and pass the following resolution with or without modification:

“**Resolved that** the minutes of the meeting of Board of Directors of the Company held on 30th June, 2023 as circulated earlier and placed before the Board be and are hereby confirmed and approved.”

#### **Item No. 5**

##### **To consider the proceedings of the Audit Committee held on Tuesday, 30th May, 2023.**

The proceeding of the meeting of Audit Committee duly held on Tuesday, 30th May, 2023 at 01:00 P.M. may considered by the Board. The Board is requested to consider and pass the following resolution with or without modification:

“**Resolved that** the proceeding of the meeting of Audit Committee Members of the Company held on Tuesday, 30th May, 2023 at 01:00 P.M. be and are hereby considered.”

#### **Item No. 6**

##### **To take note of Statement of Related Party Transaction under Regulation 23(9) for the Quarter and half year ended March 2023.**

Board may please note that as per Regulation 23(9) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity shall make disclosure of Statement of Related Party Transaction to stock exchange by every six months on the date of publication of its standalone financial results for the quarter and half year ended March, 2023. The statement for the quarter and half year ended March, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item No. 7**

##### **To take note of Submission of Annual Secretarial Compliance Report under Regulation 24A of SEBI (Listing obligation and disclosure Requirement) 2015 for the financial year ended on 31st March, 2023.**

Board may please note that as per Regulation 24A of SEBI (Listing obligation and disclosure Requirement) 2015, within 60 days from end of each financial year, the issuer shall submit Annual Secretarial Compliance Report to the stock exchange or exchanges where securities are listed. The report for the year ended on 31st March 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item No. 8**

##### **To take note of Corporate Governance Report for the quarter ended 30th June, 2023**

Board may please note that as per Regulation 27(2) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity shall require to submit a quarterly Corporate Governance report to stock exchange within 15 days from the end of each quarter. The Corporate Governance report for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item No. 9**

##### **To take note of Shareholding Pattern as per Regulation 31 for the quarter ended 30th June, 2023**

Board may please note that as per Regulation 31 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity shall require to submit Shareholding Pattern to stock exchange within 21 days from the end of each quarter. The Shareholding Pattern for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item No. 10**

##### **To take note of Reconciliation of Share Capital Audit Report as per Regulation 76 of SEBI (Depositories & Participants) Regulation, 2018 for the quarter ended 30th June, 2023**

Board may please note that as per Regulation 76 of SEBI (Depositories & Participants) Regulation, 2018, the listed entity is require to submit Reconciliation of Share Capital Audit Report to stock exchange within 30 days from the end of each quarter. The Reconciliation of Share Capital Audit Report for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item No.11**

##### **To take note of Statement of Investor Complaint as per Regulation 13(3) for the quarter ended 30th June, 2023**

Board may please note that as per Regulation 13(3) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity is required to submit Statement of Investor Complaint to stock exchange within 21 days from the end of each quarter. The Statement of Investor Complaint for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

#### **Item no.12**

##### **To take note of certificate by Registrar and Share Transfer Agents under Regulation 74(5) for the quarter ended 30th June, 2023**

Board may please note that as per Regulation 74(5) of the SEBI (Depositories and Participants) Regulations, 2018, within fifteen days of receipt of the certificate of security from the participant the issuer shall confirm to the depository that securities comprised in the said certificate have been listed on the stock exchange or exchanges where the earlier issued securities are listed and shall also after due verification immediately mutilate and cancel the certificate of security and substitute in its record the name of the depository as the registered

owner and shall send a certificate to this effect to the depository and to every stock exchange where the security is listed. The certificate for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

**Item no.13**

**To take note of closure of Trading Window under the SEBI (Prohibition of Insider Trading) Regulation, 2015**

Board may please note that as per Clause 4 of Schedule B of Regulation 9 of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (as amended from time to time), the issuer shall intimate to the stock exchange regarding closure of trading window commence from 1<sup>st</sup> July, 2023 till 48 hours after the declaration of the financial results for the quarter ended on June 30<sup>th</sup>, 2023. Accordingly, the designated persons and their immediate relatives are advised not to trade in the securities of the Company during the aforesaid period of closure of Trading Window. The board may take note of the same.

**Item no.14**

**To take note of Structured Digital Database (SDD) compliance certificate pursuant to Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations) for the Quarter ended 30th June, 2023**

Board may please note that as per Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations), listed entities are required to submit a Quarterly Compliance Certificate to stock exchange for the Quarter ended 30th June, 2023. The Compliance Certificate for the quarter ended 30th June, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

**Item no.15**

**To take note of intimation regarding receipt of intimation for loss of share certificate under Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Board may please note that as per Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to submit an intimation regarding receipt of intimation for loss of share certificate to stock exchange. The intimation sent to stock exchange shall be placed before the board. The board may take note of the same.

**Item no.16**

**To consider, approve and take on record the unaudited financial results for the quarter ended 30th June, 2023, along with limited review report of the auditor**

The Board members may please note that as per SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015 and subject to such conditions as may be prescribed, the

Unaudited Financial Results for the quarter ended 30th June, 2023 along with the limited review report of the auditor as recommended by the Audit committee is placed before the Board for its approval. The Board members may please take note and approve the same by passing following resolution in this regard:

**“Resolved that** Unaudited Financial Results for the quarter ended 30th June, 2023 along with the limited review report of the auditor be and are hereby reviewed and approved.

**Resolved Further that** the above results be sent to the Bombay Stock Exchange and be published in the newspaper.”

**Item no.17**

**Any Other Matter with the Permission of Chair and majority of directors present at the meeting.**

Board Members may discuss any other matter with the permission of the Chair and majority of directors present at the meeting.